

Prince Charles Elementary PAC General Meeting Date: 7th February 2023

IN ATTENDANCE:

Shannon Rose (Chair), Shannon Vanderlinde, Saranna Greveling, Catherine Parekh (Secretary), Duane Penner (Principal), Michelle Bastien (Treasurer), Chelsea Smith, Jen Pratap, Brittany Geddert, Karey Mann, Ashley Camp, Jenni Mcewen

QUORUM:

Quorum has been met with minimum of five voting members (three executives and two others than the executives).

A. CALL TO ORDER

Shannon Rose, Chair, called the meeting to order at 7.07 pm.

B. ACKNOWLEDGEMENT

We acknowledge that the Prince Charles Elementary is located on the traditional territory of the Stó:lō people, the Semá:th and Mathxwí First Nation. With this, we respect the long-standing relationships that Indigenous Nations have to this land, as they are the original caretakers. We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as respectful relationships with Indigenous communities through our teaching and community engagement.

C. PRINCIPAL'S REPORT

- Staff doing a phenomenal job with academics and guided reading program. Stats help to guide where and what supports are needed. Prince Charles is doing a great job, and especially impressive results coming out of covid period with such high scores.
- Social emotional learning focus and help support where needs are, going so well.

7. Artist in Residence (Indigenous Mural)

- K-5 participation focusing on 3 Indigenous groups in BC (First Nation, Metis & Inuit)

8. Abbotsford Community School Programs

- Have contacted the Abbotsford Community School to discuss potential after school programs at Prince Charles Elementary. Stay Tuned...
- Planning to run the following 6 week after school program from April 17th – May 29th :
 - Hip Hop Dance Program Gr 3&4
 - Drama Explorations Gr 2&3
 - Kids Cooking Program Gr 4&5
 - Arts & Crafts Gr ~~1&3~~ K-2
 - Art Program Gr 3-5

Upcoming Dates:

Feb 15 – Parent Teacher Conferences/Half Day

Feb 16 – 2- Hour Early Dismissal

Feb 17 – Non-Instructional Day

Feb 20 – Family Day

March 9 – Term 2 Report Cards sent home

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- Showed graphs of grade level reading scores
- MDI coming up, Gd 5 taking this in February, passive consents sent out.
- Mrs. Christensen taking 0.4 position until end of school year, focusing on SEL and more vulnerable students. Evolving position, on Mon/Fri in addition to her Wednesday. Tied it in with \$5000 affordability grant.
- PE/Gd 4 spot - working with HR, position still open.
- 3 new international students have joined school community
- Guitar lessons going well for Gd 4/5
- Artist in residence coming to the school - Indigenous mural to be done at the front office of the school, starting before spring break and all students to be part of this. Brings more conversation about First Nations culture/community also
- Extracurricular - Abbotsford Community Programs starting after spring break, refer to Principal report for details of programs.
- Parent teacher conferences coming up - 2 half days of school. Evening conferences from 4-7pm this time.
- March 9th reports being sent home for term 2
- See attachment for Principal report

D. REVIEW AND APPROVAL OF JANUARY MEETING MINUTES

Michelle Bastien did a review of the previous month's minutes. There were no suggested changes.

Motion: Shannon Rose made a motion to approve the January minutes. This motion was seconded by Saranna Greveling. The motion has passed.

E. CHAIR REPORT

No specific report tonight, new/old business to be presented through meeting.

F. FINANCIAL REPORTS

Michelle reviews Treasurer's Report for January (please see attachment).



G. DPAC REPORT

- Shannon Rose reported that Assistant Superintendent, Nathan Ngieng came to the January meeting to talk about Middle school and career programs. Shannon is expecting to receive slides of the talk and will then post on Facebook once received.
- Kat Hannah, Director of Instruction will be presenting at the February meeting -will touch on IEP and what is it/how do I get my child assessed/walk parents through this.
- Parent Info Night coming up on February 16th from 6-7pm at Abby Arts. Dr Clinton coming in (from McMaster) 1 hr presentation followed by Q&A, need to register. Go to Distrist website (abbyschools.ca) calendar for online link. Other parent info nights will also be coming up later in the year.
- 23rd Feb is next meeting, via zoom

H. FUNDRAISING

Purdys Easter fundraising will be coming up, await details.

I. HOT LUNCH REPORT

Reported by Shannon Rose

\$227.50 total profit for recent popcorn day

\$426 profit for pizza day

This Thursday is Subway Day

J. GRADE FIVE COMMITTEE REPORT

- Michelle Mitchell currently collecting baby pictures for the yearbook princecharlesyearbook@gmail.com
- Meeting this Friday for Grade 5 committee, still looking for more help.
- Bottle drive has been started
- SinAmen Bun fundraiser to happen – ordering will open the last week of February
- Windsor Greenhouse, is there an interest? Costs are higher than previously + \$25 delivery fee, may not be much profit. Discussion that perhaps it may be

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worthwhile to look into another nursery – Vaandrager Nurseries or Devan Greenhouses?

- Lifetouch year books have offered us a 3 year contract - locked in price until 2024/25 - \$21.89 per book - 28 pages, soft/glossy cover book. No fee for cancelling, but price locked in.
- Contest with the kids for front cover, maybe next year as too short on time now.

Michelle Bastien presented motion to sign the above Lifetouch yearbook contract. Shannon Rose seconded motion. Motion has passed.

K. PLAYGROUND COMMITTEE

- Meeting last week to start brainstorming. Planning for natural playground pieces, get rid of slide and monkey bars, add a multipurpose sports court. Shannon and Duane met with Facilities - they would remove the slide and monkey bars at no cost. The swings can be removed/relocated if quality is ok. This is possibly with no cost, district will pay.
- Hockey/Basketball court - district would fence this in for us with 6' chain link perimeter, built in hockey nets welded into fencing, 6" wood on the ground with rounded corners, doors on both sides. Cost = \$3,000 for nets, \$9,000 fencing. 10' container for storage = \$5,000. Could do with a smaller container, to look into this as the above is bigger than needed.
- To add a second court would cost \$35,000 to level the ground +\$10,000 for gravel
- Playground equipment – cost would be \$70-75K to add something similar in size to our current Kindergarten playground.
- Abby Middle has some ropes equipment (rope pyramid) that they may be willing to part with if we wanted to make an offer... plus removal and relocating fees (a playground company would need to be contracted to do this as no one at the District is licensed to do this)
- Sand box - Facilities could do this quickly, awaiting on quote for 20'x15'.
- Next playground committee meeting on Feb 14th.

L. FAMILY FUN NIGHT

- Friday, May 26th from 5-8pm



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- Foam party happening! 1.5hours for foam party. First 30 min for little kids, then open for the last hour. (\$500 +\$100 for rainbow foam)
- Shaved ice - awaiting to hear back
- Party Perfect rentals - expensive and waiting for some other quotes (Fraser Valley Rentals have a rain cancellation).
- Dunk tank \$275 / Bouncy castle \$275 - trying to decide which to do.
- Silent auction happening to raise money for the playground
- Committee is looking for leftover favours from birthday parties, etc - feel free to donate for prizes.
- Contacting local businesses for donations of some activities (eg carnival games)
- Minute to win it, Cake walks, inflatable obstacle courses, Crafts centres, all ideas for the night.
- Learn to fish - they are giving us a casting basket and fishing rod
- Eco-Dairy - possibly for a milking cow model to come in.
- Cotton candy machine? (We have lots of ingredients already from previously)
- Looking for high school kids to volunteer.
- First aid - requirements? Duane reports that staff are the first aid attendants.

M. OLD BUSINESS

- Crosswalks - Abby School District is switching companies that they use, cost is \$4000 approx, per side walk. Paint lasts 3 years max. \$8000 every 2-3 years to maintain them. Also a lot of vandalism, we as a PAC responsible for repair.
 1. Discussion that this price is very expensive.
 2. Alternatives considered for mats - 8x10' = \$3491.04 8x12' = \$4800. Also have custom mats = \$35 per square foot. Also can look into other companies
 3. Also brought up idea of paint on the front steps of the school - perhaps on the vertical surfaces
 4. Could also get an Every Child Matters rug, could place it in hallway in central location, which would also fit the Enhancement agreement. Would fit up to 8' round mat, seek quote for this.
 5. Q: Will district deal with upkeep of mat - yes.
 6. Shannon proposes to table this item, shop around for some other quotes
- Water fountains - 2nd on the list now, starting installation in Spring. Need to check on price.



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- Parking lot signs - Went out for the first time yesterday - mostly good feedback.
- Comfort kits - goods have been purchased, just needs to be stored now. Duane to take care of this.
- Spirit wear - Sticking with hoodies this year. Possibly t-shirts next year.

N. STAFF REQUESTS

None have come in

O. NEW BUSINESS

- Book fair - 6-8th March
- Movie night - 7th March

Michelle Bastien spent \$80 on prizes for book fair last time. Would like to have \$100 for prizes for students.

Sign-up sheets to be sent out for volunteers in the next couple of weeks.

Michelle Bastien puts forward a motion to amend the budget to allow \$100 for student prizes for the book fair. Seconded by Shannon Rose. Motion has passed.

- Dissolving society -
Just need to sign documents and have notary present to complete this process.

Shannon Rose puts forward a motion for \$60 amendment of budget to complete this process. Seconded by Karey Mann. Motion has passed.

- Fruit and veg day - soy beverages not able to be supplied for the rest of the year.
Need to buy soy milk for the students that need this.

*Motion put forward by Shannon Rose to amend the budget to allow for \$100 to be spent on soy milk and some other fruit and veg day requirements (small cups).
Seconded by Michelle Bastien. Motion has passed.*

- Retirement: Ms Perrie and Seleca are retiring on April 14th



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Motion put forward by Shannon Rose to purchase a \$225 gift (per PC gifting guidelines \$150 for Ms Perrie's retirement +\$25 for card, +\$50 for Seleca) for Ms Perrie and Seleca on their retirement. Seconded by Ashley Camp. Motion has passed.

- Pink Shirt day March 27th
- Rainbow Day March 10th

P. OPEN FLOOR

Q: Skating field trips - Can these be rescheduled?

Duane - a teacher needs to be there every Friday because it is during instructional hours. Currently there is not this availability of a teacher to do this.

Roller blading - district not allowing this in school gyms now due to floor damage.

Q: Can we have another event like the drumming workshop?

Duane - that was an Art Start project initiated by Ms Bate. This is possible to do again, up to 3 per year, but need to book this early. Next year we will aim to do all 3 with good organisation.

Q: Have we talked with staff re track and field yet?

Duane - need to wait until PE teacher hired. And Gd 4/5 have upcoming school track and field event

Q: When will the mascot be named?

Duane - wants to talk with Gd 5 teachers to form a committee to choose the name from competition entries, staff/students to decide?

Q: Is it possible to organise a student group to help out with family fun night, specifically for decorations?

Duane - yes this is possible.

Q: Can we use the classrooms for family fun night events?

Duane - need to check on this. He will talk to staff regarding this. Next staff meeting March 2nd.



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Q: Garden at the front is not in good condition. Planted indigenous plants last year but they all died last Summer. How do we encourage the kids to respect the garden? Do we continue with this? Can landscapers look after this? Can it be a class/school project? Pave it over? Bench in its place? Being taken over by weeds and does not look good for the pride of the school.

Duane - no fence and flat so it is a thoroughfare area, so tricky situation. Needs some consideration and thought. Potentially add a Garden Club to the school.

Skittleball thank you cards - Catherine Parekh to do this

Q. **ADJOURNMENT**

Meeting adjourned at 9.26 pm by Shannon Rose

Next meeting = April 3rd @7pm via zoom





PAC Principal's Report

February 7, 2023

1. PC Reading Success!!

- Term 1 reading scores are in...
- 92% of grade 5 students are proficient or extending in reading!
- We have an amazing, guided reading program at PC. We are currently in the process of refreshing our PM benchmark book library.

2. MDI (Middle Years Development Instrument)

- Grade 5s (Passive Consent coming home before Winter Break)
- The Human Early Learning Partnership (HELP) at UBC is using the Middle Years Development Instrument (MDI) to understand more about children's thoughts, feelings, and experiences inside and outside of school. The MDI is a questionnaire that gives schools and communities valuable information about the strengths and needs of their children.
- Planning to administer the MDI this February.

3. Staff Change Coming Soon...

- 0.6FTE PE and 0.4FTE Grade 4 Classroom

4. 3 New International Students

- South Korea
- Kindergarten/Grade1/Grade2

5. New LSS (0.4 FTE) position (Mon/Fri)

- Start date Feb 3 until end of school year.
- Mrs. Christensen (Focused on S.E.L)
- Affordability Grant PC receive \$5172.00

6. Guitar Lessons for Intermediate students

- DJ Temple (Temple Music Academy)
- 6 weeks in duration (Every Wednesday at Lunch Time)
- Began January 25th and will run up until Spring Break (23 students gr 4/5)
- Cost \$10 per session or \$60 total

7. Artist in Residence (Indigenous Mural)

- K-5 participation focusing on 3 Indigenous groups in BC (First Nation, Metis & Inuit)

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Treasurer's Report February 7, 2023

The following report covers the period of January 1 - 31, 2023.

BANK BALANCE

The bank balances on January 31st, 2023 were as follows:

General account	\$18,485.67
Gaming account	\$13,816.99
Total	<u>\$32,302.66</u>

General Account Transactions:

January 3: Withdrawal Bank Fees \$14
January 3: Deposit Slip #249 (Emily Press & Art Cards) \$1251.12
January 17: Withdrawal Cheque #1926 (Abbotsford School District) \$3,220.56
January 18: Deposit for Munchalunch \$55.25
January 23: Deposit from Munchalunch \$2,939.00
January 24: Deposit from Regional Recycling \$20.24
January 27: Withdrawal Cheque #1927 (J's Pizza) \$632.00
January 30: Deposit from Munchalunch \$2,026.45
January 31: Withdrawal Cheque #1920 (Lorliee Gill) \$25.00

Gaming Account Transactions:

January 3: Withdrawal Bank Fees \$7.25
January 17: Withdrawal Cheque #215(Abbotsford School District) \$673.75

Thanks,

Michelle Bastien
PC PAC Treasurer

