

Prince Charles Elementary

Family Fun Night Committee Meeting

Multi-Purpose Room, 35410 McKee Road

April 2nd, 2019

IN ATTENDANCE: Michelle Bastien, Shannon Rose, Michelle Waddell, Joanna MacKenzie,

1) CALL TO ORDER –

Michelle Bastien called to order 9:15 am

2) BUDGET-

Rentals: \$2500 – We will need to bump up the budget from \$2500 to \$3000 due to a higher cost to bouncy rentals. Will vote upon at the April 9th PAC meeting.

Concession: \$300

Food: \$2100

Supplies: \$100

Total: \$5000

3) CONCESSION -

Popcorn, cotton candy (in bags), chips, candy bags, ring pops, pop, water.

Food tent: Pizza, hot dogs, pop, water, chips.

4) ACTIVITIES -

Climbing Wall – Booked

Photo Booth – Booked & Paid

Face Painting – Booked 6 pm to 8 pm

Balloon Twister – Booked 6 pm to 8 pm

Dunk Tank – Booked & Paid

Cotton Candy Machine – Booked & Paid

Cupcake Walk – Parents to donate cupcakes

Fire Department – Abby FD doesn't have enough staff to support having a truck come out.

Police Department – Mrs. Kryz reached out to Const. Dixon and Abby PD is not able to attend.

Bouncy Castles – Booked and deposit paid

Abbotsford Parks & Rec – Michelle W has been in contact and will confirm details before the event.

5) FUNDRAISING -

New this year, we will be running a raffle for baskets. There will be 6 themes, one for each grade level. Items for baskets to be donated by parents. More info to follow. This will require us to obtain a gaming licence.

We will also be adding a raffle for the VIP Parking Space for each term for the 2019-2020 school year.

We will also be contact local businesses to see if they would like to donate to the raffle.

Raffle tickets will be \$2 each or 3/\$5.

Themes for baskets:

- Movie – grade 2
- Coffee – grade 5
- Beach – grade 1
- Picnic – grade 3
- Candy – Kindergarten
- Games – grade 4

There will be a sign up sheet for basket items so that we are not able to duplicate items. We will require a \$25 gaming license and we will need 2 different colour raffle tickets.

6) OTHER -

We will need many volunteers to make this day run smoothly, we will have a sign up sheet that will come out in mid May.

Wristbands \$6/per child (2 years and under FREE)

We have been offered once again this year the BOGO Book Fair which will take place at Family Fun Night.

7) ADJOURNMENT

Michelle Bastien, adjourned the meeting at 10:30am.

The next meeting will be scheduled for early May.