

Prince Charles Elementary PAC General Meeting June 11, 2024

IN ATTENDANCE:

Shannon Rose (Chair), Duane Penner (Principal), Ashley Camp (Vice Chair), Michelle Bastien (Treasurer), Catherine Parekh (Secretary), Brittany Geddert, Rosie Sandhu.

QUORUM:

Quorum has been met with minimum of five voting members (three executives and two others than the executives).

A. CALL TO ORDER

Shannon Rose, President, called the meeting to order at 7.08 pm.

B. ACKNOWLEDGEMENT

Abbotsford School District is located on the traditional and unceded territory of the Semá:th First Nation and Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

C. PRINCIPAL'S REPORT

Please see report attached.

- June 24 Abby community school classes come to an end, this will also run next year, has been pretty successful
- Parent Tot program approved again for next year
- Staffing - Gd 4/5 position for next year announced and posted, as well as a 0.3 position, which is still open.

- School plan will be posted to school website, with 3-year trend data for numeracy and literacy. Mr Penner went through trends for PC. Using the program called EdPlan Insight, principal can see the progress of each individual student as well as school wide trends. This is a great tool for being able to identify different needs of individual students or grades and the wider school community.
- Staff retirements - Mrs Hemmerich and Mrs Salter.
- Teacher requests - letter sent home to families describing the process. Most teachers at Prince Charles are K-5 trained. Teachers will work together in the first two weeks of the new school year to configure classes accordingly, to best meet the needs of students.

Upcoming dates:

June 14 - Sports Day

June 20 - Grade 5 waterslide trip

June 25 - Beach Day

June 27 - Year end assembly

June 27 - Reports go home

June 27 - Student's last day

June 28 - Teacher's last day

D. REVIEW AND APPROVAL OF MAY MEETING MINUTES –

Shannon moved that the May minutes be approved as written, seconded by Michelle Bastien, motion has passed.

E. CHAIR REPORT

No formal report, please refer to agenda.

F. FINANCIAL REPORTS

Please see attached reports for the following period of May 1-31, 2024:

BANK BALANCE:

The bank balances on were as follows as of 2024:

General account =	\$16,991.53
Gaming account =	\$ 7,831.16
Petty Cash =	\$ 100.00
Deposits =	\$ 3,955.04

Total = \$28,877.73

**Deposits are from Grade 5 concession stand, Abbotsford Bingo, MunchaLunch cash and Family Fun Night

Grade 5 Recycling bottle drive still open and profit sitting at \$60.47

Bank fees for the year = \$320.51

G. DPAC REPORT

Recently had AGM. Most people re-elected into their same positions. Inclusion Committee rep and Indigenous rep positions remain vacant.

Next meeting is September 26 at the SBO.

Parent Night series will be announced in September

H. FUNDRAISING

Please see attached fundraising report

1. Panago fundraiser: Still 60 coupons still to sell.

Possible class competition: The class that sells the most coupons will get a pizza party and extended lunch with Mr Penner. Sales would be from June 15 - June 22 @ midnight.

2. Principal For the Day: sales started yesterday.

3. Freezies: Not able to coordinate this in time and weather has not been great this term.

I. HOT LUNCH REPORT

Recent profits:

Popcorn - \$275.60

Red Robin - \$480.50

Hot dog day coming up on Sports Day

J. GRADE FIVE COMMITTEE REPORT

No report for meeting, please see AGM report

K. PLAYGROUND COMMITTEE:

Considering opening a high interest savings account specific for the playground funds.

MOTION: Michelle moved that a third bank account be opened for playground when we open bank accounts with Prospera. Seconded by Shannon Rose. Motion has passed.

L. FAMILY FUN NIGHT:

Please see attached report.

Thanks to all of the volunteers who helped make the night a success.

Suggestion for next year to limit number of kid choices for things like balloons and air tattoo - too much choice for the kids and made for a very slow process.

Goal was to break even for the night, however a profit of \$1, 297.09 was realized.

MOTION: Michelle Bastien moved that the profits from Family Fun Night be transferred into the playground fund. Seconded by Ashley Camp. This motion has passed.

NEW BUSINESS

i) SPORTS DAY -

SignUp Genius is open. Need lots more volunteers and concern that there will not be enough food donations or refreshments for the kids. May be a good idea to make a budget in case food donations are not enough.

MOTION: Michelle moved that a \$500 budget for food on Sports Day for kid snacks/refreshments, to top up donations sufficiently for the day. Seconded by Ashley Camp. Motion has passed.

ii) RETIREMENT GIFTS

Our gift scale allows for up to \$150 for a retirement gift. There are two retirements this year (Hemmerich and Salter). Brittany and Rosie to organize these gifts.

MOTION: Shannon moved that \$250 total for retirement gifts (\$150 for Hemmerich, \$100 for Salter), seconded by Michelle Bastien. Motion has passed.

iii) CONSTITUTION CHANGES

MOTION: Shannon moved that the proposed amendments to the PC Constitution and Bylaws be accepted. Seconded by Michelle Bastien. This motion has passed.

M) OLD BUSINESS

Staff appreciation lunch last Thursday

N) STAFF REQUESTS

None

O) OPEN FLOOR

Nothing brought forward.

Meeting adjourned 8.26pm by Shannon Rose



PAC Principals Report

Date: June 11, 2024

Time: 7:00 pm

Location: LLC

1. Spring After School Programs (Abbotsford Community School) – Ending June 24

- ArtVenture Explorers Program Grades K-2
- Skittle Ball Showdown Program Grades 3-5
- Flash Fiction Program Grades 3-5
- Taste of Art-Edible Art Program Grades 3-5
- Lego Creations Corner Program Grades K-2
- Basketball Skills Program Grades 4-5

2. Staffing

- Grade 4/5 position 1.0 FTE (Announcement Coming Tomorrow)
- LSS 0.3 FTE (TBD)
- Support Staff level 2 (1.0 FTE) Geeta Sharma awarded position

3. New School Improvement Plan

- See new template and school data
- Will be posted to school website

4. Staff Retirements

- Mrs. Hemmerich/Mrs. Salter

5. Teacher Requests

- Letter sent home to families

Upcoming Dates:

June 14 – Sports Day

June 20 – Grade 5s to waterslides!

June 25 – Grade 5 Farewell 6:30pm

June 25 – Beach Day

June 27 – Year End Assembly 11:15am

June 27 – Report Cards go Home

June 27 – Students Last Day

June 28 – Teachers Last Day