

# **Prince Charles Elementary PAC General Meeting May 21st 2024**

## **IN ATTENDANCE:**

Shannon Rose (Chair), Duane Penner (Principal), Ashley Camp (Vice Chair), Michelle Bastien (Treasurer), Catherine Parekh (Secretary), Brittany Geddert, Rosie Sandhu, Jason LaFerriere.

## **QUORUM:**

Quorum has been met with minimum of five voting members (three executives and two others than the executives).

## **A. CALL TO ORDER –**

Shannon Rose, President, called the meeting to order at 7.07 pm.

## **B. ACKNOWLEDGEMENT –**

Abbotsford School District is located on the traditional and unceded territory of the Semá:th First Nation and Mathxwí First Nation. With this, we respect the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.

## **C. PRINCIPAL'S REPORT –**

Please see report attached.

1. Spring after school programs - still quite popular and classes filling up.
2. Student learning survey - guides some of our school planning
3. Kindergarten Ready Set Learn went well. Two kindergarten cohorts currently enrolled for the new school year.
4. Multi sports court - Great enthusiasm with Grade 5 volunteering, thanks again to PAC for funding.

5. New School Improvement program - Will have a focus on literacy, stay tuned.
6. Staff retirements - Mrs Hemmerich & Mrs Salter. One position posted for grade 4/5 and 0.3 position posted for learning services.
7. Teacher requests - letter to come out soon explaining process to parents

**2024-25 Preliminary Budget** - please see attachment for details

**Upcoming dates:**

May 29th -Volunteer tea @ 1.30pm LLC

May 31st - Spirit Day Hat & Jeans

May 31st - Family Fun Night

June 4th - Track Meet

June 14th - Sports Day

June 25th - Grade 5 Farewell

June 25th - Beach Day

June 27th - Report Cards go home

June 27th- Student's last day

June 28th - Teacher's last day

**D. REVIEW AND APPROVAL OF APRIL MEETING MINUTES –**

*\* MOTION by Shannon Rose to approve October, November, February and April minutes as written, seconded by Michelle Bastien, motion has passed.*

**E. CHAIR REPORT –**

No formal report, please refer to agenda.

## F. FINANCIAL REPORTS

Please see attached reports for the following period of April 1st-30th 2024:

### BANK BALANCE:

The bank balances on were as follows as of 2024:

General account = \$ 16,991.53

Gaming account = \$7831.16

Petty Cash = \$100

Undeposited Funds = \$1007.79

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Total = \$25,930.48

\*\*Undeposited funds are from Gd 5 concession stand (\$762.70), Abbotsford Bingo cheque (\$163.09), and Munchalunch (\$82).

## G. DPAC REPORT

- Secretary Treasurer Ray Velestuk came to speak on long range facilities plan, budget, and the online survey related to this (which has now closed).
- Parent night - Guest speakers were Deb Cameron and Gabriel Canal (Middle school mental health clinicians) - talked about anxiety, depression and self-harm.
- May 29th - Fraser Health to talk about PACEs program
- Nicci Allen – Fraser Health “Healthy Schools” nurse spoke also. Her role is to educate staff, for them to then be able to educate students. She also helped Mountain Elementary gain a large funding for their new playground for \$165K through PEP funding

## **H. FUNDRAISING**

Reported by Michelle Bastien

- Panago coupons - about 50 left to sell. Panago extending deadline to 90 days past the end of our sale.
- Principal for the day - Sales will run the week of June 10th and the draw will be made at the Tug of War on Sports Day, June 14th. Ashley and Steven to organise the sales. \$2 per ticket.
- Freezie sales - Sales will commence in June. Cooler weather has reduced potential Freezie sale days.

## **I. HOT LUNCH REPORT**

Reported by Shannon Rose.

April 12th - Popcorn \$222.30

April 25th - Boston Pizza \$744.86

## **J. GRADE FIVE COMMITTEE REPORT**

Submitted by Jen Pratap and read by Shannon Rose.

The Grade 5 Committee has been working to fundraise money to put towards the Grade 5 year end. Thank you to all the families that have supported our after school concession stands. Just a reminder to please pay the \$25 fee for the waterslides through your School Cash Online account. If you are experiencing any financial hardship, please contact your classroom teacher.

Invitations will be sent home this month for our Farewell so please watch your child's backpack and promptly return the form to the school.

We would like to say thank you to the Grade 5 classroom teachers who contributed many amazing photos of our children for the Grade 5 yearbook. Thank you for going the extra mile.

Please check our PAC FaceBook page for information on bus registration for next year, as well as the parent evening at Clayburn Middle.

## **K. PLAYGROUND COMMITTEE:**

Nothing to report

## **L. FAMILY FUN NIGHT:**

Michelle Bastien reports that things are coming along nicely. No formal report.

- Pizza orders due by Thursday. Pizza will only be available for pre-ordering.
- Hot dogs will also be served on the night, first come first served
- Wrist bands are available for pre-order and at the door

## **M. TALENT SHOW**

Not happening due to not being able to find a staff member to organise

## **N. BANKING**

Prospera - PAC can send and receive e-transfers via 2 person process. 2 outgoing e-transfers per month for free. Account is free, deposits are unlimited, no fee for cheques. \$5 to buy shares, 2 people need to be sponsoring members.

Envision - Free account, 25 deposits per month, e-transfers ok, fee for cheques.

*\* **MOTION:** Shannon Rose motions for the PAC to transfer banking to Prospera. Seconded by Ashley Camp, motion has passed.*

## **NEW BUSINESS**

### **i) NOMINATIONS COMMITTEE FOR AGM**

Nominations are open and will be closing 3 weeks prior to AGM. Catherine Parekh to lead this. Will set up nominations box at the office ASAP.

Guideline: Letter of nominations will be posted 10 days prior to the AGM. Nomination box will be out until May 31

On day of AGM, nominations can be taken on the floor.

June meeting - hope to also pass motion for Bylaws

Constitution changes need to be posted to PC community by the May 28

## **ii) STAFF APPRECIATION LUNCH**

Happening June 6 and organising a Taco Fiesta!

Shannon Rose, Ashley Camp and Rosie Sandhu to organise.

## **iii) COUPON BOOK FUNDRAISING PRE-ORDERS**

- This year price the selling price is \$15 but not much profit as everyone sells them.
- Options to commit to door-to-door sales, online sales or a hybrid model
- Thoughts to instead commit to the other fundraisers instead and focus on these rather than the coupon books, agreement among those attending to not do this fundraiser this year.

## **M) STAFF REQUESTS**

No new staff requests

## **N) OPEN FLOOR**

**Meeting adjourned 8.38pm by Shannon Rose**

Next meeting = General meeting followed by AGM Tuesday June 11th @7pm in

LLC