

# Prince Charles Elementary PAC General Meeting October 17th, 2023

**IN ATTENDANCE:** Shannon Rose (Chair), Michelle Bastien (Treasurer), Ashley Camp (Vice Chair), Brittany Geddert, Rosie Sandu, Sara Pawliw, Duane Penner (Principal)

**REGRETS:** Catherine Parekh (Secretary)

**QUORUM:** Quorum was met with minimum of five voting members (three executives and two other than the executives).

## A. CALL TO ORDER

Shannon Rose, Chair, called the meeting to order at 7:08pm.

## B. ACKNOWLEDGEMENT

We acknowledge that Prince Charles Elementary is located on the traditional and unceded territory of the Stó:lō people, the Semá:th and Mathxwí First Nation. With this, we respect the long-standing relationships that Indigenous Nations have to this land, as they are the original caretakers. We acknowledge historical and ongoing injustices that Indigenous Peoples endure in Canada, and we accept responsibility as a public educational institution to contribute toward revealing and correcting miseducation as well as respectful relationships with Indigenous communities through our teaching and community engagement.

## C. PRINCIPAL'S REPORT (Please find the attached report)

- After school programs will start in November, watch for information coming from the school.
- Soccer has started for grade 5's, staff sponsors Mrs. Jury & Mr. Warkentin
- Spirit Wear should be on School Cash by the end of October, to arrive before Christmas.
- Oct 26 Virtues Assembly (Respect) 9am, open to parents to come and see their students receive an award, watch for pink slips coming home.
- Oct 31 Halloween Parade will be outside this year, based on weather, parents welcome to watch.
- Nov 9 Remembrance Day assembly 10:51, parents welcome to come and watch.
- Christmas Concert Date: Thursday, December 14, there will be an afternoon & evening show. School would like help to set up and decorate the stage.

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**D. REVIEW AND APPROVAL OF JUNE & SEPTEMBER MEETING MINUTES –**

Ashley C. moved to approve the minutes from June & September as written, this was SECONDED by Michelle B. CARRIED

**E. CHAIR REPORT**

Nothing to report.

**F. FINANCIAL REPORT (presented by Michelle B)**

Michelle reviewed the Treasurer's Report for September 2023 (please see attachment)

Memory Zone has been contacted about their outstanding cheque and thanked us for following up as they had misplaced it and have now found.

Cheques were handed out to those that submitted expense reports to Michelle.

**G. DPAC REPORT (presented by Shannon R)**

Special Guests – Superintendent Sean Nosek and Trustee Stan Petersen. The Superintendent shared that he felt welcomed in the community as he visits our 46 schools and district sites. Excitement is building for the upcoming school year, with a focus on fostering a "culture of thriving" for students and staff.

- Progress was noted in planning our educational platform work and maintaining excellent school facilities. Notable mentions included the modernization of Abbotsford Traditional School and capital projects at Auguston and Margaret Stenersen, adding eight classes at each site.
- Community outreach efforts included a Back-to-School program collaboration with Archway and the Salvation Army, distributing 800 backpacks funded by Tim Hortons Smile program.
- The IT department launched 5000 new Winbooks, and enrollment trends are positive, exceeding projections by about 200 students. The district serves just under 20,000 students, including 3000 ELL and 2000 Indigenous students.
- Staffing challenges persist with a significant labour shortage, though progress has been made since May in filling teacher and casual positions.

Be Well, Be Safe Oct 18 @7:30 pm at Abby Arts

Next meeting: October 26 via Zoom

**H. FUNDRAISING (presented by Michelle B)**

Please find the attached report.

Thank you to Ashley C. & Rosie for volunteering to organize the Poinsettia Sale.

We will need some volunteers to organize the Art Cards fundraiser in the Spring, if you are interested, please reach out to the PAC.

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**I. GRADE 5 COMMITTEE (presented by Shannon R)**

The hoodies have been ordered. They are a navy blue with yellow writing. The teachers will be meeting with Jen P in the coming weeks to make the plans for the year.

**J. HOT LUNCH REPORT (presented by Shannon R)**

- Nov 1: Pizza Day – Cut off October 24
- Nov 30: Subway Day – Cut off November 22
- Dec 15: Red Robin Day – Cut off December 7

We are currently waiting on replacement parts for our popcorn machines and will add popcorn days once they have arrived.

**K. PLAYGROUND COMMITTEE REPORT (presented by Shannon R)-**

Our wish for this project is to create a dual use Sports Court and to take out the old monkey bars and slide at the top field playground and replace it with a climbing rope structure and spinners for students. The committee has met with five different playground companies and narrowed it down to SwingTime Distributors.

Please find the attached quotes and plans that have been put together by SwingTime. We will work on having copies of these plans printed on a large scale so we can have these at the Christmas Concert so families can see the proposed plans.

**L. FAMILY FUN NIGHT COMMITTEE REPORT (presented by Shannon R)-**

Planning will start in January. Stay tuned for requests to join the planning committee.

**M. OLD BUSINESS**

- a. **Emergency kits:** question was asked to Mr. Penner as to what the school is going to be doing this year in terms of emergency supplies for our students this year. Suggestion was made that we move back to comfort kits that had been used in the past. Mr. Penner will have a letter sent out to parents and find a space to store the emergency kits.

**N. NEW BUSINESS**

- a. **Artisan Market** – the staff sponsor is Mr. Penner. We have requested to have the gym on November 17 at 2 pm for set up of the Market, we will ask for Grade 5 helpers for tables. We will be looking for a number of Volunteers on the day to make things run smoothly. Watch for sign up sheet on FB after the Book Fair is over.
- b. **Sports Court:** we are around \$5,000 short to approve this project. Some suggestions to help us reach our goal quickly was to try to find some sponsors or donations of items like (wood or shed). Brittney is going to write a sponsorship letter. Mr. Penner will be setting up a donation link on the school website that will be a direct donation to the Playground upgrade and if you donate more than \$25 you will receive a tax receipt. If you know any businesses that may wish to sponsor this project please reach out to the PAC.

Sports Court Cost Estimate: \$18,787.55

Playground Cost Estimate:

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Plan #1: Dynamo Hexamid (rope structure), Lunar Scooter (spinner), Crazy Cup (spinner) - \$55,846.56

Plan #2: Dynamo Beehive Regular (rope structure), U-Play Structure (climbing structure), Crazy Cup (spinner), Corkscrew Spinner (spinner) - \$89,764.64

Plan #3: Dynamo Starnet Nova (rope structure), Gyra (spinner), We Spin (spinner) - \$62,126.00

NOTE: The above quotes do not include the cost of ground work prep to be completed by the District.

c. **Book Fair**

The Book Fair will run from November 6-8 in the MP room, hours will be 8:15-3pm daily, with evening shopping happening at Movie Night November 7 from 5:30-7:30pm. A sign-up sheet for volunteers has been posted on the PAC Facebook page as well as the school website. We need many hands to make this a success for our students.

We didn't budget for prizes for the Book Fair when we created the budget. We will have 4x \$10 Fair credit prizes, posters and 3 golden tickets for classroom (up to a \$1 prize per ticket) We have should need around \$80 per fair.

Michelle B MOVED that we add \$180 for Book Fair Prizes to our budget SECONDED by Shannon R. CARRIED

d. **Class Parents**

We have 5 classrooms that are currently without a Class Parent, they are Seear, Jury, Calnek, Haist & Henry. We will post on FB to see if we can get someone to help out. We hope to have this running by November.

e. **Staff Requests**

No requests this month.

**O. OPEN FLOOR**

**Gardens:** Brittany Geddert has donated some flower bulbs for the gardens. Are we free to clean out the gardens by Hand in Hand and plant bulbs? Mr. Penner said this should be fine but he will touch base with Hand in Hand.

**P. ADJOURNMENT:** Shannon Rose adjourned meeting at 9:33pm

The next PAC meeting will take place on **Tuesday, November 21 @ 7 pm in the LLC**