

**Prince Charles Elementary
PAC Meeting
January 13th, 2025**

In Attendance: Paul Allanson (Principal), Rosie Sandhu (Treasurer), Ashley Camp (Vice chair), Amy Koop, Amanda Schoen, Maray Toews, Michelle Bastien

A. CALL TO ORDER

Ashley Camp, Vice Chair, called the meeting to order at 7:08 pm.

B. QUORUM - Quorum has been met with a minimum of 3 executive members and one non-executive member

C. ACKNOWLEDGEMENT

We acknowledge that Prince Charles Elementary is located on the traditional and unceded territory of the Semá:th First Nation and Mathxwí First Nation. With this, we respect the long-standing relationships that Indigenous Nations have to this land, as they are the original caretakers.

D. PRINCIPAL'S REPORT

- Principal's report (See attached report for full details)
- In addition to his report, Paul mentioned that he will be contacting Abbotsford Community Schools to possibly set up spring programming.

E. REPORTS

- Treasurers Report - see attached financials.
- Hot lunch - Popcorn days potentially increasing to twice per month.
- DPAC - Per Michelle Bastien, the next DPAC meeting is Jan 23rd on Zoom. Guest speaker is Assistant Superintendent Bruce Cummings. No December meeting. Joint Partner Meeting 6:30pm February 3.
- Fundraising Report -
 - Poinsettia fundraiser raised approx \$155.40.
 - Front row seats on Christmas Concert - that worked well. Thanks to Shannon for organizing
 - Planning ahead - Panago pizza coupons - planning for around spring break.
 - SinAmen Bun fundraiser, plan for that to happen around Easter.
- Hot Lunch Report - Ordering open on MunchaLunch. Thanks to Jenn for organizing.
Upcoming dates:
 - Popcorn Day - Jan 17
 - Pizza Day - Jan 31
 - Popcorn Day - Feb 28
 - Red Robin - Feb 13
 - Taco Day - March 14
- Grade 5 Committee Report -
 - First meeting happened last Thursday. Discussed budget and fundraising plan. Michelle plans to survey the parents to see if there is interest in fundraising. If they decide to fundraise, they will probably do the Express bottle drive and after school concession stand that would start after spring break.
 - Michelle brought up that there is \$300 left over from last year's grade 5 committee.

- **MOTION:** Michelle moved that the \$300 that is remaining from last year's Grade 5 Committee be split evenly between the playground fund and this year's Grade 5 Committee. Seconded by Maray. *Motion passed.*
 - Students are voting on yearbook cover, plan for students to come up with a theme for the Farewell. Waiting to hear from teachers about their thoughts on this plan. Still waiting for more pictures to come in for yearbook.
- Playground Report
 - Brittany received information from Sandy Hill PAC Chair, Brooke, about how they did their fundraising for their playground. Discussion occurred regarding the best ways to fundraise for playground.
 - Plan is for Brittany to post on PAC Facebook group asking if anyone is interested in joining a committee to start the process.
 - Ashley Camp, Amanda Schoen, and Maray Toews have agreed to help with this.
- Family Fun Night Report
 - Rosie has volunteered to be Family Fun Night Coordinator. Brittany, Amanda, and Michelle volunteered to help. We discussed potential dates for Family Fun Night. It was decided June 6 will be the date.
 - Discussion was had regarding different things we liked about previous Family Fun Nights. Plan is for Brittany to post on Facebook PAC group asking the parent community what their favourite things are. Meeting to be planned in the next month so that we can get some planning done.

F. OLD BUSINESS

- Vacant Positions:
 - Artisan Market Coordinator -
 - The group discussed the possibility of having an Artisan Market this spring. It was decided that spring is not the best time to host a market.
 - Discussed that the market is a good community builder and a fun winter event.
 - Amanda Schoen volunteered to coordinate the event for November of 2025 - thanks Amanda!
 - DPAC Representative - Still vacant.
 - Family Fun Night Coordinator - Rosie volunteered at this meeting.
- Emergency Kits - they are all stocked up. Thanks to Paul for doing this.

G. NEW BUSINESS

- Panago Pizza Coupon Fundraiser - Plan is to get this started so that the coupons can be sent out for Spring Break. Ashley will contact Panago to set up the purchasing. They will be available on MunchaLunch.
- SinAmen Bun Fundraiser - Tentative plan is to have this fundraiser be open for purchasing during spring break. Delivery will be April 16 in time for Easter. Ashley will contact them.
- School Read Aloud - Charlie and the Chocolate Factory (changed from the Big Friendly Giant). Rosie will ask Mrs. Bulat if she needs volunteers to help decorating for this.
- Staff Requests - Fergus, the PC Indigenous Support Worker requesting assistance from the PAC to purchase a set of 30 Metis spoons. He uses these in demonstrations and teaching children in the classroom.
 - **MOTION:** Ashley moved that up to \$1,000 to go to the purchase of the Metis spoons. Seconded by Michelle. Motion passed.
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H. OPEN FLOOR

- Parking Lot - people are walking out of the entrance of the school to get to their cars on the street. This is very unsafe. Paul will address this in his upcoming newsletter.
- We also need more parking lot volunteers.
- Ryan Warkentin has a new baby daughter!
 - **MOTION:** Ashley moved motion to spend up to \$60, as per our gifting guidelines to buy a gift for the Warkentin family. Seconded by Brittany. Motion passed.
 - Brittany will purchase the gift.
- Next PAC meeting falls on Family Day. Plan is to reschedule this PAC meeting to February 10.
- Art Cards Fundraiser - brief discussion on whether this will happen again. Rosie will look up the contact information.

Meeting Adjourned at 8:56pm.

Next meeting: February 10 at 7pm in the LLC.