

**Prince Charles Elementary
PAC Meeting
November 18th, 2024**

In Attendance: Paul Allanson (Principal), Shannon Rose (chair), Rosie Sandhu, Ashley Camp (Vice chair), Amanda Schoen, Maray Toews

A. CALL TO ORDER

Shannon Rose, Chair, called the meeting to order at 7:06 pm.

B. QUORUM - Quorum has been met with a minimum of 3 executive members and one non-executive member

C. ACKNOWLEDGEMENT

We acknowledge that Prince Charles Elementary is located on the traditional and unceded territory of the Semá:th First Nation and Mathxwí First Nation. With this, we respect the long-standing relationships that Indigenous Nations have to this land, as they are the original caretakers.

D. PRINCIPAL'S REPORT

Principal's report (See attached report for full details)

E. REPORTS

- Hot Lunch Report
 - Popcorn days potentially increasing to twice per month.
- Family Fun Night Report
 - Update to come in January 2025. Potential date May 30th, 2025.
- DPAC Report
 - Second Parent Night happening on November 19. Michelle Gehring, Director of Learning Supports is presenting. Event happening at Mouat from 7pm to 8:30pm. Presentation includes a Q&A.
 - Next DPAC meeting is on Thursday Nov 28, 2024 on Zoom at 7pm. Michelle Gehring, Director of Learning Supports will be our special guest. The Zoom link is on the District website or email Shannon.
- Grade 5 Committee Report
 - Still asking parents to submit pictures from field trips and sports teams to princecharlesyearbook@gmail.com
- Fundraising Report
 - Poinsettia Fundraiser
 - ordering deadline December 1, delivery on December 9. Ordering is up on MunchaLunch.
 - Panago Coupons
 - Will run fundraiser just before spring break

F. VACANT PAC POSITIONS

- Artisan Market Coordinator
- DPAC Representative
- Family Fun Night Coordinator

G. NEW BUSINESS

- SinAmen Bun Co fundraiser to launch during spring break just in time for Easter.
- Staff Appreciation Luncheon
 - December 11, Shannon, Ashley and Rosie will organize
 - Suggestion to purchase poinsettias as gift for staff.
 - **MOTION:** Shannon moved that PAC purchase 36 poinsettias for staff gifts for the luncheon. Seconded by Ashley. Motion carried.
- Book Fair
 - December 10-12 – SignUp Genius is open on Facebook for book fair volunteers
 - Movie Night is on Dec 10 – Despicable Me 4. Movie starts at 6pm.
 - Will make popcorn afterschool – Shannon & Ashley to do
 - J's Pizza to be pre-ordered on MunchaLunch
 - Concession will be open
- BCCPAC Membership Summit
 - November 30, 8:30am – 4pm
 - New for 2025 - open for every parent of a member PAC
 - Will be online. Shannon can email the link.
- School Read Aloud
 - The Big Friendly Giant - Need someone to decorate the LLC and the bulletin board in January.
- Emergency Kits
 - **MOTION:** Shannon moved to increase the Sports Day budget by \$100 for water bottles and granola bars for the emergency kits. These will then be used at Sports Day. Seconded by Ashley. Motion carried.

H. ADJOURNMENT

Shannon adjourned the meeting at 8:16pm.

NEXT MEETING: January 13, 2025