

**Prince Charles Elementary
PAC Meeting
October 21, 2024**

In Attendance: Paul Allanson (Principal), Shannon Rose (chair), Rosie Sandhu, Ashley Camp (Vice chair), Brittany Geddert (secretary), Jill Raine, Amanda Schoen, Amy Koop, Jenni McEwen

A. CALL TO ORDER

Shannon Rose, Chair, called the meeting to order at 7.09 pm.

B. QUORUM

Quorum has been met with a minimum of 3 executive members and one non-executive member

C. ACKNOWLEDGEMENT

We acknowledge that Prince Charles Elementary is located on the traditional and unceded territory of the Semá:th First Nation and Mathxwí First Nation. With this, we respect the long-standing relationships that Indigenous Nations have to this land, as they are the original caretakers.

D. PRINCIPAL'S REPORT

- Principal's report (See attached report for full details)
- Staffing updates – Simran Khera, Fergus Dalton, new Indigenous Support Worker
- Orange Shirt Day assembly was on Sept 26
- Safety drills – fire, earth quake, lockdown coming up soon
- Cross country – Kudos to Ryan Warkentin and Krista Dugdale for coaching
- Royals Swag – ordering clothing branded with “Royals” logo. Working with Creative Sapphire. Once the system is set up, it can be ordered online at any time of the year.
- Remembrance Day assembly – time TBA.
- Questions:
 - Time for costume parade changed to 11:30. Jack o Lantern contest starting at 11:30 and then costume parade will follow after that. This is to best accommodate teachers scheduling and need for the gym space.
 - Why switch to Edge Imaging? Decision was made in past. We have used Lifetouch in the past. Lifetouch had increased their prices, and had a fee for every class picture at the end of the year. Class pictures are in the spring to accommodate clubs and teams, as well as kids who come later in the year.
 - Will emergency kits be looked into this year? Paul will look into it when he has the time.

E. REPORTS

- Hot lunch
 - First hot lunch and popcorn day went well. Next hot lunch is Boston Pizza Nov 1.
- Treasurer's Report - No report
- DPAC Report
 - Meeting Thursday, October 24 at 7pm on Zoom. Deputy Superintendent Nathan Ngieng and Trustee Preet Rai will be the special guests. Nathan will present the new Indigenous agreement and give a middle school update.
 - Parent Nights will be starting in November
 - November 4th - Fraser Middle School (7pm to 8:30pm). Abby Schools Mental Health Clinicians Debra Cameron and Gabriel Canal will be presenting on anxiety.

- November 19th – WJ Moaut (7pm to 8:30pm). Michelle Gehring, Director of Instruction of LSS will present on how to get your child learning supports
 - These nights are welcome for any parent in the school district.
- PAC 101 is on October 28 at Prince Charles at 7:30pm. Presenters will be Shannon and Michelle.
- Grade 5 Committee Report
 - Tentative date for water slides – June 25th.
 - Tentative date for Farewell - June 18th.
 - Michelle has talked to teachers and parents about year book pictures. Request for Paul to ask parents for cross country and soccer pictures. Still have contract with Lifetouch for yearbooks.
 - Asked for committee members – two parents have stepped forward to help organize the Farewell. Once a committee is formed, parents will be surveyed to see if parents want to fundraise or pay for planned activities.
 - Discussion was had regarding using the change rooms to store the school's stage.
- Playground Committee Report
 - Update on playground plan was given to new attendees. First stage was the sports court. The next two stages will be a larger playground structure. We have approximately \$9,000 in the playground fund. We can ask for permission to roll over the Gaming fund money to save for the playground. In the past we have done fundraisers that have contributed to the playground fund.
 - Discussion was had about playground plans, fundraising options done in the past to build the kindergarten playground. This was done over 3 years and cost significantly less at the time than the proposed new playground.
 - Discussion was had about whether the playground build was a top priority for the PAC and whether resources are better spent elsewhere at the time.
 - It was decided that Brittany will look into grant opportunities and speak to resources that can help in this way and report on this in the next meeting.
- Book Fair Committee Report
 - thank you for Jenni McEwen and Joni Witmer for coordinating this.
 - Plan is for the book fair to be organised for first week in December as long as there are still Scholastic dates available.

F. PAC POSITIONS

- Vacant Positions:
 - 3 Members at Large
 - DPAC Representative
 - Book Fair Coordinator
 - Fundraising Coordinator
 - Family Fun Night Coordinator
 - Maray Toews, Amy Koop, Amanda Schoen have volunteered to be Members at Large. (Thank you!!)
 - Ashley Camp –volunteered to be Fundraising Committee Coordinator.
 - Discussion was had regarding getting more PAC information to the rest of the school. Information about what the PAC positions are, etc. Plan to post about PAC positions and how other positions work.

G. NEW BUSINESS

- Changing Signing Authority
 - The following changes are to be made to signing authority for all bank accounts for Prince Charles Elementary PAC, including general account, Gaming account and playground account.
 - Michelle Bastien and Jen Pratap will be removed from signing authority
 - Rosie Sandhu and Ashley Camp will be added to signing authority

- Shannon will remain as on signing authority
- Staff Requests
 - Young Actors – program will include three sessions, (acting, improv, music). PAC is requested to pay 50% of cost (school will pay the other half)
 - **MOTION:** Shannon moved that PAC pay for \$1,725 (50%) of Young Actors. Seconded by Ashley. Motion is carried unanimously.
- Movie License
 - School has renewed movie license cost is \$475. PAC has been requested to pay 50% of cost.
 - **MOTION:** Shannon moved that PAC pay \$237.50 (50%) of the movie license. Seconded by Ashley. Motion carried.
- Joint Partner Meeting
 - February 3/25 - 6:30-8:30pm. Brittany has volunteered to go on Shannon's behalf as Shannon is attending with DPAC. Shannon will send Brittany the information.
- Crossing Guard
 - John sent a thank you email for his birthday gifts.
 - Requesting to get a crossing guard for Whatcom Rd. Very Dangerous crossing for children and lots of kids that walk. How can we advocate for a crossing guard at the Whatcom intersection? Paul will put in another request with the school district.

H. OPEN FLOOR

- Christmas Concert
 - December 18th. There will be an afternoon and evening concert.

I. ADJORNMENT

- Shannon adjourned meeting at 8:58pm

NEXT MEETING: November 18th, 2024 at 7pm in the LLC