

Prince Charles Elementary PAC Meeting September 17th, 2024

In Attendance: Paul Allanson (Principal), Shannon Rose (chair), Rosie Sandhu, Ashley Camp (Vice chair), Andrian Ionce, Brittany Geddert

A. CALL TO ORDER

Shannon Rose, Chair, called the meeting to order at 7.09 pm.

B. ACKNOWLEDGEMENT

We acknowledge that Prince Charles Elementary is located on the traditional and unceded territory of the Semá:th First Nation and Mathxwí First Nation. With this, we respect the long-standing relationships that Indigenous Nations have to this land, as they are the original caretakers.

C. PRINCIPAL'S REPORT

- a. Slideshow introducing Paul's family and educational background, values and vision for the school. His vision, values, and educational values.
- b. Enrollment - 279 Students, 13 divisions
- c. New Staff - Nichelle Fehr, Deanna Emery LSS (Monday, every other Tuesday), Tammy Tran ELL, Mikaela Picken (Indigenous Support Worker), Tina Robbins (Library Tech)
- d. School District's Revised Strategic Plan focussing on literacy and numeracy.
- e. Cell phone policy (AP345) - reminder that this is not a cell phone ban, but a restriction during school hours.
- f. Cross Country meet is coming up at Bateman Park on October 4th.

Upcoming Dates:

Sept 18th - Welcome Back BBQ - 40th anniversary
Sept 20th - Terry Fox Run Friday
Sept 23rd - Photo day
Sept 25th - Grade 4 + 5 Green Acres Field Trip
Sept 26th - Orange Shirt Day
Sept 27th - Non instructional Day
Sept 30th - School Closed - National Day of Truth and Reconciliation.

D. REPORTS

1. Hot lunch - Jenn de Vries is hot lunch Coordinator
 - a. Dates yet to be confirmed
2. Treasurer's Report

- a. PAC Bank accounts have been moved from RBC to Prospera which will save money in banking fees.
 - b. Please see attached Proposed Budget
3. DPAC
- a. we still do not have a representative appointed from PC. Shannon will continue going to meetings until someone volunteers

E. PAC POSITIONS

- 1. Executive Resignations
 - a. Catherine Parekh has resigned as Secretary, effective September 17
 - b. Michelle Bastien has resigned as Treasurer, effective September 17
- 2. Executive Appointments
 - a. Rosie Sandhu is appointed as Treasurer
 - b. Brittany Geddert is appointed as Secretary
 - c. Michelle Bastien is appointed as Member at Large
- 3. Vacant Positions:
 - a. 3 members at large
 - b. DPAC Representative
 - c. Book Fair Coordinator
 - d. Fundraising Coordinator
 - e. Family Fun Night Coordinator

F. QUORUM

Quorum has been met with a minimum of 3 executive members and one non-executive member.

G. APPROVAL OF MINUTES

Shannon moved that the June General meeting minutes be approved as written. Brittany seconded, motion has passed.

Shannon moved that the June 2024 AGM meeting minutes be approved as written. Ashley seconded, motion has passed.

H. APPROVAL OF PROPOSED BUDGET

Shannon moved that the attached budget be approved as written. Brittany seconded, approved.

I. NEW BUSINESS

- a. Volunteers are required to have criminal record checks which expire after 5 years. Criminal record checks were mandated for school volunteers in 2020, which means for some volunteers theirs will be expiring this school year. The

group discussed how volunteers will know their check is expiring, if this is the responsibility of the school to let volunteers know.

- b. Class Parents: Discussion about whether we should continue with class parents. There are few volunteers for these roles and since Paul sends helpful and detailed emails to the parents, the class parent role may not be needed for PAC reminders. It was decided that we will not continue with class parents this year. We will still collect "Favourite things" lists from teachers and staff to help with buying gifts.
- c. BCCPAC Membership - this membership has been renewed for this school year and was paid for by the School District
- d. Welcome Back BBQ is tomorrow, September 18th.
- e. Pumpkin Fundraiser - Discussed the option of a fundraiser selling pumpkins to students/families via Bumbleberry Farms. It was decided against this due to the logistics of having kids take home large heavy pumpkins. Paul will be organizing a day where kids can bring the pumpkins they have carved at home, which will be set up in the gym for kids to look through and see the creative work that other students have done.
- f. Movie License - the school must have a movie licence to show any movies at Book Fair movie nights. It was discussed whether the school will buy one as the licence purchased last year will expire in November. Paul states that he will be purchasing a new licence this year.
- g. Emergency Kits - Paul has stated he will check the current supplies of the kits.
- h. World Teacher Day - October 4th. Shannon will purchase trays of pastries from the Pastry Portal for teachers and staff. Brittany agreed to assist with this.
- i. Staff requests - Mrs. Jury has requested Raz Kids. Raz kids has already been approved for \$1,800 in current budget.

J. OPEN FLOOR

- a. Coffee Morning - Planning to do a coffee morning to help recruit people to the PAC, remind people to fill out their volunteer forms, and foster school community. October 2nd was the date selected for this. Shannon, Brittany, Rosie, and Ashley will help.

Meeting Adjourned at 8:59pm.